

The Lower South West Football League

Constitution 2023

NAME AND DEFINITIONS

1. This body shall be called "**THE LOWER SOUTH WEST FOOTBALL LEAGUE INCORPORATED**" and the members thereof shall be all Australian Rules Football Clubs admitted to the League and also all persons elected as Life Members of the League.

2. In these Rules, unless the context otherwise requires: -

"Club" means a Club that is a member of the League or of an association affiliated with the League.

"Directors" means the Board of Directors acting as such.

"Football" means the game of Australian Rules Football.

"League: means the Lower South West Football League Incorporated.

"Year" means calendar year.

"Fixture" means a match which gives qualifying points.

"The Laws" means the Laws of Football as adopted by the National Football League of Australia.

"Player" means any person who shall have been granted a permit to play with a club that is a member of the League.

"Official" means an official of a Club and includes coach, trainer, runner and any employee of the Club in any capacity.

"Operational Year" means the defined period of all transactions relating to the governance of the League set as 1st November to 31st October in any given year.

"Ordinary Resolution" means a resolution other than a Special Resolution.

"Special Resolution" has the meaning given by Section 51 of the Act.

"The Act" means the Association Incorporation Act 2015.

OFFICE AND PLACE OF BUSINESS

3. The Office and principal place of business of the League shall be at such places as the Directors shall from time to time direct.

OBJECTS

4. The objects for which the League is established are to promote, control, manage and encourage the game of Australian Rules Football within the Lower South West Region of the State of Western Australia.

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POWERS

5. The League shall have those powers conferred on it by Section 14 of the Act and in addition to those powers shall have all the following powers or additions or amendments to the Statutory powers: -
 - 5.1 To determine the terms and conditions upon which persons may play Football for Clubs or upon which Clubs may take part in matches.
 - 5.2 To arrange matches with other Leagues and/or Associations and to select and control all representative League teams.
 - 5.3 To frame and administer laws relating to Football and to take such action as may be necessary to achieve uniformity in such laws.
 - 5.4 To raise money by subscription or otherwise from Football Clubs.
 - 5.5. To render assistance pecuniary or otherwise to Football Clubs within the League.
 - 5.6 To hear and determine and settle all questions and disputes of any matter relating to Football.
 - 5.7 To hear and inquire into any allegations, complaint or charge which may be made or laid against any Club or member, player or official of the League involving a breach of the Rules or Rules & Regulations of the League.
 - 5.8 To apply fines or other penalties (by way of suspension, expulsion or otherwise) for any breach of the Rules of the League or the Laws, on any Club or member, Official or player of any Club, or any umpire, member or Official of the League.
 - 5.9 To grant, suspend, exclude or forfeit the right of a Club to membership of the League, The power of suspension, exclusion or forfeiture herein contained shall not be exercised by the League unless such exercise shall have been approved by all other Clubs within the League.
 - i. In the event of expulsion, the club or person expelled shall lose and forfeit to the League all interest and benefit in the funds and property of the League and all rights attaching to membership. Any Club or other member may on similar conditions resign from membership.
 - ii. Any Club who has their membership to the League suspended or forfeited shall have the right of appeal against their suspension, exclusion, forfeiture by presenting their case to a general meeting called for such purpose and the decision of the General Meeting shall be final. The meeting to be convened within 1 month of notification of the above (5.9(i)).
 - 5.10 To administer the activities of players, coaches and umpires in any activity associated with Football and in particular, activities connected with television broadcasting, advertising, the writing of articles for newspapers and contributions to other publications including electronic means (eg. Social media forums and websites).
 - 5.11 The property and income of the League shall be applied solely towards the promotion of the objects of the League and no part of that property or income may be paid or otherwise distributed directly or indirectly to members except in good faith in the promotion of those objects.

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- 5.12 To buy sell and deal in all kinds of liquid and solid provisions, souvenirs and other goods in the furtherance of the objects of the League.
- 5.13 To enter into any arrangements with any government or authority whether supreme, municipal, local or otherwise that may seem conducive to any of the League's objectives and to apply for and obtain from any such government or authority rights, privileges or concessions which the League may think desirable to obtain and carry out, exercise and comply with any such arrangements, rights, privileges and concessions.
- 5.14 To appoint, employ, remove or suspend such secretaries, managers, clerks, servants and other persons as may be necessary or convenient for the purpose of the League.
- 5.15 To establish and support or aid in the establishment or support of associations and institutions funds, trust and conveniences calculated to benefit employees or past employees of the League or players, coaches or umpires or dependents of such persons and to grant pensions and allowances to any such persons or dependents and to make payments towards insurances to provide any benefits as aforesaid.
- 5.16 To lay out, construct, maintain and alter any grounds for Football or other sports for activities necessary or convenient for the purpose of the League.
- 5.17 To construct, erect, maintain and alter any buildings, houses or works necessary or desirable for the purpose of the League and to furnish and equip the same in such a manner as may be necessary or convenient therewith.
- 5.18 To acquire by purchase, lease exchange or otherwise land buildings and hereditaments of any tenure or description wherever situate and any estate or interest there in and any rights over or connected therewith.
- 5.19 To acquire hold, deal with and dispose of any real or personal property.
- 5.20 To open and operate bank accounts.
- 5.21 To invest its money: -
 - i. In any security in which trust monies may be invested.
 - ii. In any other manner authorised by the rules of the League.
- 5.22 To borrow money upon such terms or conditions as the League thinks fit.
- 5.23 To give security for the discharge of liabilities incurred by the League as the League thinks fit.
- 5.24 To appoint agents to transact any business of the League on its behalf.
- 5.25 To enter into any other contract the League considers necessary or desirable.
- 5.26 To take any gift or property whether subject to any special trust or not for any one or more of the objects of the League.
- 5.27 To take such steps by personal or written appeals, public meetings or otherwise as may from time to time be deemed expedient for the purpose of procuring contributions to the funds of the League in the shape of donations, annual subscriptions or otherwise.

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- 5.28 To acquire, establish, print and publish newspapers, periodicals, books, leaflets or other literary work including electronic means (eg. Social media forums and websites) that the League may think desirable.
- 5.29 To control the use of the program of matches published by the League and to take such action as may be necessary from time to time to protect the rights of the League in respect thereof.
- 5.30 To delegate all or any of its powers to any Committee or Committees or to any Board or Tribunal appointed by the League.
- 5.31 To do all such acts and things as are incidental or subsidiary to all or any of the above objects.

MEMBERSHIP OF THE LEAGUE

- 6. The members of the League shall be:
 - i. The Clubs who are members of the League on the date these Rules are adopted and such other Clubs as are admitted to the League in accordance with the provisions of Rule 40, 41 and 42 (i, ii) hereof, and
 - ii. All persons elected as Life Members of the League.
 - iii. Patron/s - Vice Patron/s
 - iv. The duly elected Directors of the League
- 6.1 The Manager of Operations shall keep a register of the members of the League and will record in that register any changes to the membership of the League.
- 6.2 A member who wishes to inspect the register of members or the records and documents of the League must contact the Manager of Operations to make the necessary arrangements. If a member inspecting the register of members wishes to make a copy of, or take an extract from the register, the Board may require the member to provide a statutory declaration setting out the purpose for which the copy or extract is required and declaring that the purpose is connected with the affairs of the League. If the member wants to inspect a document that records the minutes of a committee meeting, the right to inspect that document is subject to any decision the committee has made about minutes of committee meetings generally, or the minutes of a specific committee meeting, being available for inspection by members.

LIFE MEMBERS

- 7. The Directors may in each year elect Life Members. The qualifications for each appointment shall be determined using the LSWFL Life Membership Criteria. A Life Member shall be voted in agreeance by all Directors. Life Members at General Meetings have no voting rights. Presentation of Life Membership be held at the LSWFL Awards Night event or at a Special Function called for that purpose and not on Grand Final Day.

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PATRONS

8. The League may at its discretion elect a Patron/s or Vice Patron/s of the Association (League) for such period as may be deemed necessary. Such Patron/s or Vice Patron/s shall not be eligible to vote unless they are current members of the League under another category of membership.

DIRECTORS

9. The business of the League shall be managed by a board of Seven (7) Directors.

ELECTION OF DIRECTORS

10. Applications for Directors will be called publicly using written publications and/or electronic communication including social media forums no later than 1st October and close no later than 14th October each year.
- 10.1 In the event that there are more applications than positions to fill, a copy of each application for Directorship, together with a voting listing all candidates shall be distributed by written publication and/or electronic communication to each Club by the 24th October each year.
- 10.2 The completed voting listing must be returned by the 31st of October.
- 10.3 Only League Clubs are entitled to vote.
- 10.4 Voting for the Directors positions will be on the preferential method with the first choice being given one vote, the second two votes, etc. Those candidates with the lower totals will be successful.
- 10.5 The Directors shall appoint the Manager of Operations for all ballots for Directors positions.
- 10.6 Each Director will serve a Two-year term with four coming up for election one year and three the following year.
- 10.7 The Manager of Operations will announce the successful candidates for Directorship in alphabetical order at the Annual General Meeting in November each year.
- 10.8 Voting shall remain secret and all voting listings shall be destroyed after 28 days from the date of the announcement.
- 10.9 In the situation of an Extraordinary election where all seven Directors come up for election the first Four in the voting will serve a two year term and the next three will serve a one-year term.
- 10.10 If there are insufficient nominations to fill all vacant Directors positions the Board may co-opt to fill vacancies.
- 10.11 Each successful applicant to Directorship may not hold executive or senior coaching positions or be an employee with any Club affiliated with the League.
- 10.12 If a Director cannot complete the term of office for any reason, the Board will co-opt a member within one month thereof to fill the vacancy for the remainder of the term.

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- 10.13 Any retiring member of the board of Directors shall be eligible for re-appointment.
- 10.14 A Director may be removed from office by the unanimous resolution of all the other members of the Board of Directors.
- 10.15 A Director or Directors may be removed from office by the unanimous resolution of all affiliated clubs.
- 10.16 A person ceases to be a Director if the person —
- (i) dies or otherwise ceases to be a member; or
 - (ii) resigns from the Board or is removed from office under rule 36; or
 - (iii) becomes ineligible to accept an appointment or act as a Board member under section 39 of the Act;
 - (iv) becomes permanently unable to act as a Board member because of a mental or physical disability; or
 - (v) fails to attend 3 consecutive Board meetings, of which the person has been given notice, without having notified the Board that the person will be unable to attend.

CHAIRMAN OF DIRECTORS

11. At the first meeting after the Annual General Meeting, the Board of Directors shall elect a President and Vice President from two of their number who shall hold office for one year.
- 11.1 The elected President shall be the Chairman of the Board.
- 11.2 If the President cannot complete the term of office for any reason the position will be immediately filled by the Vice President.

POWERS & DUTIES OF DIRECTORS

12. The management and control of the affairs of the League are vested in the Directors who without limiting the generality of the foregoing shall have the following powers: -
- 12.1 (i) To appoint, dismiss and fix the salary and terms and conditions of employment of such employees as the Directors may from time to time determine and to delegate to any person so appointed any of its powers or duties.
- (ii) That the salaries of such persons employed by the League shall be reviewed every year.
- 12.2 To invest monies of the League not immediately required for the purposes thereof in any form of investment thought appropriate by the Directors and from time to time to vary or realise such investment.
- 12.3 To borrow money for the League and give security therefore by mortgage or charge over any property of the League.
- 12.4 To sell any real or personal property of the League whether for cash or terms and by auction or by private contract; to exchange any real or personal property for the League for any other property and to buy or take on exchange or otherwise acquire, any real or personal property for the League and do such things of such terms and conditions as the Directors may think fit.

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- 12.5 To institute, conduct, defy, compound or abandon any legal proceedings by or against the League or against any other person to refer any other claims or demands by or against the League to arbitration and observe and perform the awards.
- 12.6 To enter into all such negotiations and contracts and rescind and vary all such contracts and execute and do all such acts, deeds and things as the Directors may consider desirable for the proper performance of their duties.
- 12.7 To do all such acts and things as are incidental to or expedient for the fulfillment of the objects of the League.
- 12.8 To appoint sub-committees composed of such persons as the Directors may think fit to investigate any matter in any way relating to the affairs of the League or to perform such duties as the Directors may determine and subject to these Rules the Directors may regulate the proceedings of all such committees. Members of sub-committees need not be Directors.
- 12.9 To ensure that the Minutes are kept of all meetings of the Directors and such other meetings as the Directors may from time to time determine.
- 12.10 To keep a correct account of all monies and other assets belonging to the League; to ensure that all moneys received by the League are deposited in a bank approved by the Directors, and to authorise persons to transact on any such bank account and other documents of behalf of the League.
- 12.11 To maintain proper books of account for the League and balance them for the purposes of an annual review and also whenever so decided by the Directors, to prepare and submit annual accounts to the reviewer and to furnish every League Club with a copy of such accounts when reviewed.
- 12.12 To make and give receipts, releases and other discharges for monies payable to the League or any claims or demands of the League.
- 12.13 To convene meetings of the Directors when thought fit.
- 12.14 To ensure the safe custody of all books and securities of the League, the books and any securities of the League must be kept in the Manager of Operations custody or under the Manager of Operations control. The financial records and, as applicable, the financial statements or financial reports of the Association must be kept in the Manager of Operations custody or under the Manager of Operations control.

PROCEEDINGS OF MEETINGS OF DIRECTORS

- 13. The Directors shall meet at least 10 times per year in places as they shall determine and whenever specially convened in accordance with these Rules. They may adjourn and otherwise regulate their meetings as they think fit.
- 13.1 Except as otherwise provided in these Rules, Motions arising at any meeting shall be decided by a majority of votes and a determination by a majority of Directors and shall for all purposes be deemed by determination by the Directors.
- 13.2 A Director shall not vote in respect of any contract or proposed contract with the League in which he is interested or any matter arising there out and if he does vote his vote shall not be counted.

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- 13.3 The quorum necessary for the transaction of business of the Directors shall be 51%.
- 13.4 The continuing Directors may act notwithstanding any vacancy in their body provided this number is not less than four (4).

ANNUAL GENERAL MEETING AND GENERAL MEETINGS

- 14.1 (i) The President or Vice President of Directors shall chair the AGM.
(ii) The President/Chairman shall have a casting vote only.
(iii) The AGM of the League shall be held either in October or November each year,
- 14.2 The Manager of Operations shall give at least fourteen (14) days notice of the date of the AGM to members.
- 14.3 All Member Club may attend the AGM. All financial clubs having one (1) vote per financial club.
- 14.4 The quorum at the AGM shall be a minimum of 51% of member Clubs. If at the end of 30 minutes after the time appointed in the notice for the opening of the meeting, there is no quorum the meeting shall be adjourned for one (1) week. If at such meeting, there is no quorum those members present shall be competent to discharge the business of the meeting.
- 14.5 Special General Meetings may be called by the Board of Directors or at the request of the President of any financial Club within the League.
- 14.6 The Manager of Operations shall give at least seven (7) days notice in writing of the date of the General Meetings and shall set out clearly the business for which the meeting has been called.
- 14.7 No other business shall be dealt with at that General Meeting.
- 14.8 Voting rights shall be the same as at the AGM.

SUB-COMMITTEES

- 15.1 Subject hereto and to other determination by the Directors, a sub-committee may determine its own procedure and may elect a Chairman of its meetings. If no such Chairman is elected or if at any meeting the Chairman is not present within (10) minutes after the time appointed for holding the meeting, the members present may choose one of the number to be Chairman of the meeting.
- 15.2 A sub-committee may meet and adjourn as it thinks proper. Motions arising at any meeting shall be determined by a majority of votes of the members present and in the case of equality of votes the motion shall fail unless the Chairman is a Director in which case the Chairman may have a casting vote to resolve the dead-lock.

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VALIDATION

16. All acts done by a meeting of Directors or of a sub-committee or by any person acting as a Director, shall notwithstanding any defect in the constitution of the meeting or the appointment of the person acting as aforesaid, be valid if ratified by the Directors.

MANAGER OF OPERATIONS

17. The Directors shall appoint a Manager of Operations of the League. The Manager of Operations shall carry out such duties as are specified in these rules or determined by the Directors and subject thereto will be responsible to the Directors and for promoting the affairs of the League. The Manager of Operations has no voting status.
- 17.1 The role of Manager of Operations encompasses the duties of Secretary, Treasurer and Registrar.
- 17.2 The Directors can appoint multiple people to the role to fulfill the required duties. Management of multiple people will be undertaken by the Manager of Operations and in the case of multiple persons appointed, the person nominated as the Secretary will assume the Manager of Operations title.

LEAGUE OFFICIALS

18. The Directors shall appoint officers of the League who shall carry out such duties as are specified by the Rules or determined by the Directors. In the performance of their duties, they shall be under the control of and shall comply with the directions of the Directors.

REPRESENTATIVE TO COUNTRY FOOTBALL WESTERN AUSTRALIA

19. A representative from the League to the Country Football Western Australia shall be appointed each year by the Directors. The representative shall represent the League at all meetings of the CFWA as instructed by the Directors and at all times shall ensure the well-being and interest of the League at such meetings. The representative may be a Director or any other person.

PROTESTS AND DISPUTES TRIBUNALS

20. There shall be a Protests and Disputes Tribunal appointed by the Directors. A person who holds office of any kind in a League Club shall not be eligible for appointment.
- 20.1 Protests and Disputes Tribunals function as per the Rules & Regulations.

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FINANCIAL REVIEW

21. At their first meeting in each financial year the Directors shall appoint a financial reviewer at such remuneration (to be paid from League funds) as they determine. The financial reviewer shall examine the books, accounts, receipts and other financial records of the League for the financial year in which they are appointed and compare the same with the annual accounts submitted by the Directors. The financial reviewer finding any deficiency in money or goods shall report the same immediately to the Directors.
- 21.1 The Manager of Operations shall present to the AGM a fully reviewed report of the accounts and financial position of the League.

FINANCE

- 22.1 The annual affiliation fee to be paid by the Clubs admitted to the League shall be as prescribed by the Directors from time to time and may be paid by the admitted Clubs at the discretion of the Directors.
- 22.2 The gate receipts of all qualifying matches shall be retained by the Home Club. All expenses incurred at qualifying matches shall be the responsibility of the Home Club. All final round matches and other matches arranged by the League shall be under the control of the League, which shall take all receipts and pay all expenses.
- 22.3 The financial year of the League shall commence on the 1st November and end on the 31st October.
- 22.4 All fines or other penalties applied under or pursuant to these Rules shall be paid into the funds of the League.
- 22.5 (i) The remuneration to be paid to umpires shall be fixed by the Directors prior to the commencement of each season. If the remuneration is to increase this should be endorsed by the majority of clubs.
- (ii) Gate entrance fees shall be fixed by the Directors prior to the commencement of each season.
- 22.6 The property and income of the League must be applied solely towards the promotion of the objects or purposes of the League and no part of that property or income may be paid or otherwise distributed, directly or indirectly, to any member, except in good faith in the promotion of those objects or purposes.
- 22.7 A payment to a member out of the funds of the League is authorised if it is —
- (i) the payment in good faith to the member as reasonable remuneration for any services provided to the League, or for goods supplied to the League, in the ordinary course of business; or
 - (ii) the payment of interest, on money borrowed by the League from the member, at a rate not greater than the cash rate published from time to time by the Reserve Bank of Australia; or
 - (iii) the payment of reasonable rent to the member for premises leased by the member to the League; or
 - (iv) the reimbursement of reasonable expenses properly incurred by the member on behalf of the League.

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DEFAULT OF CLUBS

23. If any player shall fail to pay any fine imposed upon him under the Constitution or Rules & Regulations such player shall be disqualified from playing in any match controlled by the League until such fine has been paid.
- (i) A player shall be deemed to be in default if any fine is not paid within the time frame specified by the League upon issuing the fine.
 - (ii) The payment of fines imposed on an official under these Rules shall be the responsibility of that Club. They shall be paid by the Club within the time frame specified by the League upon issuing the fine.

NOTICES

24. Any notice to be given for the purpose of these Rules may be given by registered letter or email and if so given will be deemed to have been received by the addresses in the ordinary course of post. Notices to Club members, players and officials may be addressed to them care of their Club.

SEAL

25. The Common Seal of the League shall be kept in the care of the Manager of Operations. The Seal shall not be used or affixed to any deed or other document except pursuant to a resolution of the League Directors and in the presence of at least the President and two (2) members of the committee, both of whom shall subscribe their names as witnessed.

ALTERATION OF CONSTITUTION AND RULES & REGULATIONS

26. No alteration, repeal or addition shall be made to the Constitution except at the Annual General Meeting, or General Meeting called for that purpose and notice of all motions to alter, repeal or add to the Constitution shall be given to members fourteen (14) days prior to the Annual General Meeting, or seven (7) days prior to a General Meeting called for such purpose.
- 26.1 The Manager of Operations shall forward such notices of motion to each Board member at least fourteen (14) days prior to the Annual General Meeting or seven (7) days prior to a Special General Meeting.
- 26.2 Alterations to the Rules & Regulations can only be made at Board Meetings provided notice of the proposed alteration/s has been duly notified to Board Members.
- 26.3 Such motions or any part thereof shall be of no effect unless passed by a seventy five percent (75%) majority (Special Resolution) of those present and entitled to vote at the Annual General Meeting, General Meeting or Management Committee Meeting, as the case may be.

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DISSOLUTION

27. The League shall be deemed to have been dissolved if and when a resolution in favour of dissolution shall be carried by a 75% majority at a meeting of the Directors specially called for the purpose of considering such dissolution shall have in turn been ratified or carried by a 75% majority of the members of the League voting at a meeting specially called for the purpose of considering such motion.
- 27.1 Upon the dissolution of the League a Liquidator shall be appointed to wind up the affairs of the League. All property of the League shall be realised and converted into money and the moneys shall be used and applied to the satisfaction of the debts and liabilities of the League and costs, charges and expenses of the aforesaid winding up of the surplus if any, shall be distributed to another incorporated association having objects similar to those of the League or for charitable or benevolent as the case requires shall be determined by resolution of the members when authorising and directing the committee under Section 24 of the Act to prepare a distribution plan for the distribution of the surplus property of the League.

NATIONAL FOOTBALL LEAGUE OF AUSTRALIA

28. The League shall adhere to and be bound by the Rules of the National Football League of Australia until such time as a resolution shall be carried at a meeting of the Directors specially called for the purpose that the League shall no longer adhere to and be bound by the said Rules.

MANAGEMENT AND CONTROL OF FOOTBALL

29. Any Australian Rules Football Club which shall desire to become a member of the League shall send an application in writing to the Manager of Operations prior to the 1st day of November any year, together with an entrance fee as determined by the Directors. Such application shall be signed by the President of the Club and shall state the district proposed to be represented by such Club.
- 29.1. Such application shall be dealt with at the Annual General Meeting in the current operating year, such Club and all the members thereof shall in all respects be bound by and confirm to these Rules.
- 29.2 Every Club admitted to the League in addition to playing a team in the League competition shall also enter a team to play in the Reserves competition and if required by the Directors to also enter a team to compete in the Colts competition.
- 29.3 The Directors at their discretion may allow school teams to compete in the Colts competition.

REVIEW OF DIRECTORS DECISIONS

30. Any League Club has the right to request the League to review any action or decision of the Directors. Such request is to be within 14 days from date of dispatch from League advising of decision in writing and be addressed to the Manager of Operations of the League.

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APPEALS TO THE BOARD OF DIRECTORS

31. Any League Club that is dissatisfied with the decision made by the Directors under clause 30 and is of the opinion that the Directors by their actions are not acting in the best interest of football may appeal against such action provided that: -
- i. the appellant League Club has the written approval and support of at least three (3) other League Clubs.
 - ii. the appeal is in writing addressed to the Manager of Operations of the League.
 - iii. the appeal shall, in the case of a fine, be accompanied with payment of such fine and if such appeal is upheld the fine shall be refunded to the appellant.
 - iv. Appeal period is open for 3 weeks from the date the letter of Appeal has been received by the Manager of Operations from the Club making the original Appeal. The Appeal is closed if i), ii) or iii) have not been complied with.
- 31.1 On receipt of a notice of appeal, the Manager of Operations shall notify the President of the League who shall convene a meeting within fourteen (14) days to hear the appeal. The Manager of Operations shall notify all League Clubs in writing of the date, time and venue of such meeting and attach thereto a copy of the appeal.
- 31.2 The meeting shall be attended by at least 75% of the Directors and a minimum of 75% of the League Clubs (one representative from each Club).
- 31.3 The Chairman of the meeting shall be the President of the League who shall have a casting vote only. The appeal shall be resolved by a majority vote and the decision shall be binding on all parties.

DISPUTES BETWEEN MEMBERS OF THE LEAGUE

- 32.1 The grievance procedure set out in this rule applies to disputes under these rules between a member and another member.
- 32.2 The parties to the dispute must meet and discuss the matter in dispute, and, if possible, resolve the dispute within 14 days after the dispute comes to the attention of all of the parties.
- 32.3 If the parties are unable to resolve the dispute at the meeting, or if a party fails to attend that meeting, then the parties must, within 10 days, hold a meeting in the presence of a mediator.
- 32.4 The mediator must be;
- i. a person chosen by agreement between the parties; or
 - ii. in the absence of agreement, a person or persons appointed by the Board of Directors.
- 32.5 The mediator cannot be a member who is a party to the dispute. The mediator can be the Board of Directors.
- 32.6 The parties to the dispute must, in good faith, attempt to settle the dispute by mediation.

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- 32.7 The mediator, in conducting the mediation, must;
- i. give the parties to the mediation process every opportunity to be heard;
 - ii. allow due consideration by all parties of any written statement submitted by any party; and
 - iii. ensure that natural justice is accorded to the parties to the dispute throughout the mediation process.
- 32.8 The mediator must not determine the dispute.
- 32.9 The mediation must be confidential and without prejudice.
- 32.10 If the mediation process does not result in the dispute being resolved, the parties may seek to resolve the dispute in accordance with the Act or otherwise at law.

REGISTRATION OF PLAYERS

32. The Manager of Operations or other League Official as determined by the Directors of the League shall keep a register of all persons to whom permits have been granted.

REGISTRATION OF RULES OF CLUBS

33. Every Club admitted to the League shall deposit with the Manager of Operations of the League forthwith upon such admission or affiliation a copy of the rules of such Club and shall also deposit with the Manager of Operations a copy of every amendment thereof certified as aforesaid within 14 days after such amendment has been made.

DEFAULTING PLAYERS

34. The President of every Club shall send to the Manager of Operations of the League the name of any member of the Club who is in default by reason of a breach of the rules of such Club together with the particulars of the default and of the rule infringed within 14 days after such default shall have been discovered. At least 3 days before sending to the Manager of Operations of the League the name of such defaulting player, the President of his Club shall give notice in writing to each member of his intention so to do.

DISQUALIFICATION

35. Any player who is reported by his Club to the Manager of Operations of the League as a defaulter shall be disqualified from playing in any match controlled by the League until his Club has reported to the Manager of Operations of the League that it does not desire such disqualification to continue or until such player has appealed to the Protests and Disputes Tribunal against a charge of the default made against him by his Club and such appeal has been allowed.

FOOTBALL SEASON

36. In each year the football season shall commence upon such date and continue for such period as the Directors shall from time to time determine.